



FILMING CONDITIONS CITY OF LOS ANGELES / VALLEY VILLAGE

NEIGHBORHOOD COUNCIL VALLEY VILLAGE

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The Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are standard terms and conditions applicable to filming permits generally. These filming conditions are not intended to be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmLA, Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

I. DEFINED AREA OF VALLEY VILLAGE

The below conditions are applicable to all film permit requests for the area bounded by 101 Freeway on the North, 170 Freeway on the East, the Tujunga Wash on the West (approx. Riverside Dr./Whitsett Ave. to Burbank Blvd./Coldwater Canyon Blvd.), and Burbank Boulevard on the North.

II. PERMIT REVIEW / ON-SITE MONITOR – TRAFFIC SAFETY OFFICER / COMPLAINTS

- FilmLA, Inc. will evaluate all requests for permits in this area to ensure compliance with these filming conditions. Notwithstanding compliance with these conditions, FilmLA, Inc. shall additionally evaluate and decide the propriety of issuing a permit based upon and using the following criteria: Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant to the specific situation. **NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE FILMLA REVIEW.**

- A **FilmLA Monitor** shall be assigned to encourage compliance with the permit and conditions. The Monitor will generally arrive at the designated location at least one (1) hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

- In the event of any on-street filming or street closures, or if the number of production vehicles and equipment requires parking space in front of three or more properties, then the production company shall be required to have an **off-duty or retired law enforcement or traffic safety officer** to ensure traffic safety and assist in entering and exiting of vehicles. The officer must arrive one (1) hour prior to the permit start time and must remain during all filming-related activities to ensure proper departure time.

- The Production Company shall maintain a **copy of the Permit on location at all times**, prominently **displayed in a location where it may be easily seen** and reviewed by residents. Upon request, the Production Company shall make the Permit reasonably available for inspection by any resident. The Permit shall **include a telephone number** for residents to lodge any complaints regarding the filming.

III. FILMING DAYS AND NOTICE

Pursuant to LAMC Section 12.22 (A)(13), the number of days allowed for filming will be infrequent, as directed by the City.

- **No weekend or holiday filming** will be allowed unless approved by the Permit Authority.**
- **Prepping and striking activities** will be limited to one day before and after film date(s).**
- Affected residents must be **notified at least two (2) days in advance** of the first day of filming or prior to the first day of any substantial set preparation. Permit requests must be submitted to FilmLA Inc. at least three (3) days in advance.

IV. FILMING TIMES

- Production companies must strictly adhere to the standard residential requirement **prohibiting arrival in the area before 7:00 a.m. and requiring departure no later than 10:00 p.m.**, Monday through Friday. Any extension of the standard filming hours requires advance approval by the Permit Authority, which approval shall be subject to and conditioned upon the conduct and submission of a prior survey of affected residents to identify neighborhood concerns, and the approved hours and days but must be specifically indicated on the permit.**

V. FILMING DURATION / HIATUS / LIMITS PER MONTH AND YEAR

- Discretion should be used by production companies and the Permit Authority on duration and frequency of filming so as to limit undue burden on neighbors in specific locations. "Filming days" shall not include prepping or striking days.

VI. PARKING AND LIGHTING

- The total amount of posted parking **may not exceed 600 linear feet**. Honeywagons shall be placed at base camp unless placement is pre-approved by the affected resident(s).
- Production vehicles and equipment may be parked on **one side of the street only** and shall not interfere with the safe access and use of the streets. The placement of film company vehicles **shall not interfere** with trash pickup, gardener activities, safe use of the streets, or access to/from resident driveways (unless approved by the affected residents).
- There shall be **no prior blocking or coning off** of parking spaces in advance of the allowable time periods for filming specified in the permit.
- Vehicles shall not be parked and left unattended with their engines running.
- **Cast and crew parking on area streets is strictly prohibited.** Off-street parking for all personal vehicles must be arranged by the production company and cast/crew must be shuttled to and from the location.
- **Exterior lighting** shall be confined to the specific location and shall not adversely impact neighboring properties or traffic.
- Generator(s) must have **proper noise shields** and shall be parked in front of the location home only, or in front of houses that have approved this activity.**

VII. OTHER

- A **base camp location** must be identified and listed on the film permit. The standard residential hours and notification requirements apply to all base camp areas.
- Filming will be limited to **only one production company per day** within any area encompassed by a one-quarter (1/4) mile radius from the outermost boundaries of any permitted location.**
- Sidewalks must be kept clear at all times.
- No production equipment (including trailer steps or stairs) shall be placed on private property without the property owner's prior permission.
- Craft service set ups, food preparation tables and dining tables are prohibited on sidewalks or parkways. All equipment used for the preparation or service of food must not negatively affect adjacent properties or residents (i.e. no smoke, fire or fumes).
- Smoking shall be restricted to a designated area on or within the location specified in the permit.
- **Trash and refuse must be removed** from the area immediately after filming activities are completed **each day**.
- The production company shall attach a **copy of these Special Conditions to their call sheets** when working in Valley Village and shall also take steps to inform all cast and crew of the provisions of the **Filmmakers' Code of Professional Responsibility**.