

**Neighborhood Council Valley Village  
Board Meeting  
08-25-04**

**Draft**

The meeting was called to order by NCVV President Peter Sanchez at 6:36 pm.

Mr. Sanchez welcomed the audience in attendance, and mentioned that the public is welcomed to speak to any issue before the Board by completing a speaker's card at the front of the room. Mr. Sanchez mentioned that there are two points on the agenda for the public to speak to any issue they wish, and such comment would be limited to two minutes. If at any time during any discussion of the agenda items a member of the public wished to speak, Mr. Sanchez stated they could speak to the agenda item by completing a speaker card and handing it to any Board member at any time during the discussion of the agenda item. Each agenda item will have an opportunity for public discussion related to that item.

Mr. Sanchez thanked Colfax Elementary School for the use of their auditorium and cautioned the audience against using the rear entrance of the room as it is being renovated.

**Agenda Item 1 – Call to Order, Roll Call and Welcoming Remarks.** Mr. Sanchez asked the secretary to call roll. Board members in attendance were: Mr. Tony Braswell (residential renter), Ms. Debra (D.J.) Harner (cultural organization), Ms. Ginny Hatfield (community senior organization), Mr. Paul Hatfield (at large), Ms. Jody Hidey (residential homeowner), Ms. Ann Hull (business representative), Mr. Tom Paterson (residential renter), Mr. Nick Pool (business), Mr. Peter Sanchez (residential homeowner), Mr. Stuart Simen (business), Dr. Daniel Wiseman (faith based). Board members excused absent were Mr. Greg O'Connor (education) and Ms. Breice Reiner (community service organization). Absent Board members were Mr. Walter Katz (residential renter) and Mr. Chris Pechin (residential homeowner).

Mr. Sanchez asked the secretary to call the agenda posting roll for the May meeting. Beth Hillel Temple, (Mr. Simen), yes; Shaarey Zedek Congregation, (Dr. Wiseman), yes; The Hemster, (Ms. Hidey), no; East Valley Senior Center, (Ms. Hatfield), yes; Jon's Market, (Mr. O'Connor), absent; Steven's Nursery, (Mr. Simen), yes; Valley Photo, (Ms. Hull), was not received; Marie et Cie, (Mr. O'Connor), absent; Bank of America, (Mr. Braswell), yes; Botique Voila, (Ms. Hull), was not received; 7-11, (Mr. Pool), yes; Newspapers, (Ms. Reiner), yes – per Mr. Sanchez.

Ms. Hatfield asked who was given the Bank of America agenda, as it was not visible in the bank. Mr. Braswell stated that the agenda was given to a teller. Ms. Hatfield and Mr. Braswell will re-contact the bank as they have a new manager and it was not clear that the agenda was visible.

**Agenda Item 2 – Approval of Minutes.** The minutes of the July meeting were sent by email to the Board, and copies were available for the public at the meeting. *A motion was made by Mr. Simen to accept the minutes and seconded by Mr. Pool. The minutes were approved by a vote of 11-0.*

**Agenda Item 3 – Chairman’s Comments, Introduction of Distinguished Guests.** Mr. Sanchez asked that the Board move to public comment, to accommodate discussion involving two of the audience related to a zoning issue on Colfax Avenue. He also introduced Patty Cruz who would be presenting information related to West Nile Virus.

**Agenda Item 4 – Public Comment on Agenda Items.** Mr. Sanchez recognized Oded Miodovsky, owner of property on Colfax Avenue, and Ronald Cargill, with OML Architects. Mr. Miodovsky identified himself as the owner of property on Colfax that is currently being reconstructed as a five unit residential facility. He stated there has been discussion whether there was proper permitting for the project. At this time there is a hold up related to the fire department’s request for a main fire artery. He did not obtain clearance for the foundation until recently, but all other permits were obtained in April of 2003. He stated there was never any intention to mislead the community, and that all construction was being carried out as permits are obtained. At this time there is only completed construction on the foundation. No framing has been done.

One hold up is the requirement for a 15’ “setback” from Colfax Avenue. The owner was allowed to get an administrative modification on the requirement as there was a less than 10% difference between the requirement and the actual setback planned. This was not done to circumvent the process or deceive the community, they are very willing to sit down with the neighborhood and talk about this project.

Mr. Sanchez stated that he felt this presentation needs to be made to The Homeowners Association as well. He asked the Board for comment. Mr. Simen asked the owner if his building meets the VV Specific Plan, and has the owner met with The Homeowners Association? No, they have not met with HA, and felt that the project does meet the Specific Plan. Mr. Cargill, architect for the project, stated that when he contacted the City of Los Angeles on behalf of the project he was referred to call Tom Paterson. Mr. Paterson asked how they were working on framing without permits? Mr. Miodovsky said the only current work is on the foundation. Mr. Paterson asked that the owner state that the project is on “hold” until the tract map issue is resolved. He stated that is correct.

Mr. Paterson said this was an expedited tract map application, explaining to the Board that the owner pays an additional fee for fast tracking a request for a variance related to the 5<sup>th</sup> unit. According to zoning laws the unit as planned is below the minimum size required. The original hearing approved only 4 units. The 5<sup>th</sup> unit was denied. Mr. Paterson read for the Board the actual decision from the Zoning Hearing. There were then multiple questions regarding the intent of the owner, and Mr. Paterson stated that the owner has clearly indicated he plans to move forward with 5 units. Mr. Paterson stated that if a 5<sup>th</sup> unit is built, under current city guidelines, it would have to be designated as affordable housing. Basically there are two choices, build a four unit facility or add a 5<sup>th</sup>

unit designated as affordable housing. Mr. Paterson encouraged the group to meet with The HA, and introduced Lori Dinkin who had just joined the NCVV meeting.

Mr. Cargill added further comment related to the zoning process. Mr. Sanchez asked Mr. Cargill to clearly state what they were seeking from NCVV? Mr. Cargill replied that they were asking approval from NCVV for their plans to build a 5 unit complex, which would require NCVV to approve their request for a variance from the density requirement. At this time there is 4.81 unit density, and the city requires 5.0 at minimum. There are other questions related to parking and access that will be addressed separately with the City.

Mr. Paterson stated that the Community Planning Department issued correction instructions to the owner to comply with the site plan, and asked if those had been completed? Yes. Dr. Wiseman stated that this is at least the second time NCVV Board has been asked for support of a project in which the facts presented by the prospers have been so confused, complex and conflicted as to appear to be inaccurate or even willfully misleading. He suggested that NCVV needs to make clear that “we are not the PLUM Board” and we cannot address many of the technicalities that are part of this request. In the future these issues should be presented to our Property & Land Use (Tom Paterson’s) Committee and a recommendation from the committee be given to the Board.

Mr. George Kruse, resident of VV, asked how has this project been started without a permit and how does it continue to proceed without a permit? “This is ridiculous. We should be dead against this until the plan is 100% approved.”

Mr. Sanchez stated that all present should understand that this is representative of how residents of Valley Village feel about the Specific Plan, and how they expect NCVV to protect the integrity of the plan.

*Mr. Paterson motioned that, given the fact that we don’t have all of the facts and given the fact that there is an appeal pending on the zoning, that this action be postponed until all information is available. Dr. Wiseman seconded the motion. The motion was approved by unanimous consent.*

Mr. Cargill stated there has been some confusion about the process required of the owner, as they were told to bring all issues before NCVV. The process wasn’t clear to them and they did not (and still do not) clearly understand how they are to proceed with approval of various interested parties. He stated they are not trying to do anything underhanded.

Mr. Paterson asked if the owner has contacted Dale Thrush? Yes. Mr. Thrush indicated to the owners that there were concerns with the request but nothing unusual. The owner stated he called the City Council office and they referred him to contact NCVV.

Mr. Sanchez introduced Ms. Dinkin to the audience, and asked that Mr. Miodovsky speak with her prior to leaving the meeting.

**Agenda Item 5 – Health Department Presentation on West Nile Virus.**

Ms. Patty Cruz, and Ms. Olga Vigdorhick from LA County Health Department conducted a comprehensive health department presentation on The West Nile Virus and it's impact on LA County. (The presentation is attached in these minutes). Mr. Sanchez opened the floor to the Board for questions. Ms. Hatfield asked if there exists a blood test that can be administered to anyone who has symptoms of WNV? Yes. Physicians can test at their own judgment. Mr. Paterson asked for clarification of vaccine – if one exists for horses is there also one for humans? Not yet. Mr. Paterson asked if there will be “spraying” by the county? Yes. There are two types of sprays, adulticide and larvacide. Adulticide is broad air spraying, larvacide is more direct on surface areas. Only larvacide has been used and is planned to be used in LA County. Mr. Paterson asked what is the contact with city officials? The city has been asked to play a role in eliminating standing water in the city. Mr. Simen asked what was being done about the larger water areas in Valley Village (natural pond areas)? Rosalind Stewart, District Director with Wendy Greuel's office stated that any concerns about standing water within Valley Village should be directed to her office (818-755-7676). Ms. Cruz added that if anyone spots a dead bird, they should carefully wrap their hands in a plastic bag, pick up the bird, then invert the bag over the bird tying the bird off into the bag and dispose of it in the trash. If any resident wants they can call 311 for bird pickup, or 877-WNV-BIRD. The pickup may take a few days.

Mr. Paterson mentioned that there is a bird feeding tradition at Jon's Market that attracts pigeons, and some are dead. Can anything be done to eradicate the pigeons? He should contact Environmental Health related to the birds at Jon's Market.

Ms. Hatfield asked for information how the medical field treats encephalitis and meningitis? Dr. Wiseman cautioned that this is a situation in which most of us are not at risk. Most dead birds are not the result of WNV. However those who are elderly, infirmed or immune-compromised are at risk. These folks should not pick up dead birds. He asked that an element be added to the presentation, the Department of Water and Power (DWP), stating that there is too much standing water in Valley Village. He also advised that since the initial symptoms are flu-like, many times persons may not seek immediate medical care. There is no specific treatment for WNV and this “is a stinker and tough to handle.”

Mr. Kruse asked was the concern in eating home grown fruits and vegetables such as those raised by Mr. Simen? Ms. Vigdorhick stated there is no reason not to buy or eat locally grown produce - that is one of the many rumors circulating about WNV. Mr. Hatfield asked, as a regular blood donor, if there is a test for WNV in donated blood and can someone infected continue to donate? Yes, and no an infected person cannot donate.

**Agenda Item 6 – Treasurer's Report.** Mr. Hatfield presented the Treasurer's report to the Board. The financials (attached) are complete through August 24, 2004. The major expense in the past month was Neighborhood Night Out. Mr. Hatfield commended Ms. Hidey and her committee for their expeditious management of expenses – the event was conducted successfully under the proposed budget. He did caution, however, that some

who had fronted funds for the event, including Ms. Hidey, are still waiting for reimbursement checks. This is indicative of what we can expect into the future when asking for reimbursement from the City.

Mr. Hatfield noted that several weeks prior he, Mr. Sanchez and Dr. Wiseman attended the Mayor's budget meeting. He reviewed the survey that was distributed at the NNO event. NCVV has been asked to designate 2 budget representatives for the regional meeting October 9. NCVV also needs to send back 200 surveys to help with the budget process.

Mr. Sanchez reviewed the current survey results with the Board. Of 700+ surveys that have been distributed, almost 100 have been returned. The two persons who volunteer to represent NCVV in this role will be responsible, among other things, for compiling this information and giving the feedback to the Mayor's office. The Board can amend or adjust feedback based on stakeholder interest in Valley Village. Mr. Paterson asked if this has any connection to the \$50,000 in annual funding given to NCVV? No. It is more closely tied to the Mayor's city budget proposal.

Dr. Wiseman stated that one of the objectives should be to look at the Mayor's budget in total and make recommendations that benefit NCVV. He also stated that NCVV might want to set up a table at a local shopping center to get more survey forms completed.

Mr. Sanchez asked for committee members, and Mr. Pool, Mr. Paterson and Dr. Wiseman agreed to help with the committee. Mr. Pool might be out of town, and Dr. Wiseman and Mr. Paterson agreed to attend the meeting on behalf of NCVV.

**Agenda Item 7 – Neighborhood Night Out.** Ms. Hidey thanked the Board for their support of the very successful event. She stated that it was wonderful outreach to the community and fulfilled our goal of a partnership with Neighborhood Watch.

Mr. Sanchez asked that the record clearly reflect what an outstanding job Ms. Hidey and her team did to make the event a success. Councilwoman Wendy Greuel said that only one other event beat the attendance at NCVV's event, and extended her commendation on the event. Ms. Hidey asked if this would be an annual effort? Mr. Sanchez stated that it is an annual event in other areas and should be in Valley Village as well.

Ms. Hatfield asked that the Board follow through on the event to be certain that the new signs purchased are posted in the area. (Note that Neighborhood Watch signs were purchased for posting within Valley Village). She asked that the Board work to ensure that this was completed. Mr. Paterson asked if there is a liability issue in posting the signs? Ms. Hidey stated that this is usually done through the police department, but that takes a good bit of time. They would not be opposed to NCVV working to put up the signs. Ms. Marilyn White-Sedel, with Studio City Neighborhood Council, advised that SCNC put up signs and the height of the posting was a concern. Ms. Stewart stated that any signs posted need to be at the appropriate height – if they are posted at an incorrect height they will be removed by the Department of Transportation. Mr. Paterson asked

who put their signs up, and Ms. White-Sedel replied that their Sr. Lead Officer had done this. Ms. Hatfield asked for clarification regarding the statement that the city would remove the signs. Ms. Stewart stated that if the signs are posted incorrectly, the city must remove them.

The Board unanimously endorsed the posting of the signs.

**Agenda Item 8 – NCVV 2004 Election.** Mr. Simen reviewed the submitted and approved election procedures for the 2004 election. The date of the election is October 20, 2004. The schedule for the election process was distributed to the Board, along with copies of the entire election packet.

Ms. Hatfield asked if Board members need to be present at the September 8 candidates forum? Mr. Braswell said it would be helpful if Board members were in attendance, especially those who are running for re-election. Ms. Hatfield also pointed out that two specific requests of the NCVV Board could not be incorporated into the election procedures as they are not a part of NCVV bylaws. There is no minimum age to vote, and stakeholder status is limited to only those who live, work or own property in Valley Village. Mr. Simen noted that the Board should address these issues immediately after the election. Mr. Braswell noted that the election procedures were written so that they could be converted into reusable documents for each year's election. Mr. Sanchez asked Mr. Simen to read aloud the seats of those who are eligible for election this year. Mr. Sanchez thanked the committee for their work.

**Agenda Item 9 – Public Comment on NCVV Agenda.** Mr. Paterson stated that he felt the location on the agenda of the public comment section should be revisited by the Board. The public should be allowed to speak to any issue at that point on the agenda, and not limited to speaking at the beginning and end of the agenda. Mr. Sanchez reminded the Board that this was addressed at a prior meeting when Mr. Paterson was excused absent, and restated his intention that the public could speak to an issue when it is raised on the agenda. Non-agenda items must be addressed at the Public comment section.

(Ms. Hidey left at 8:10 pm).

Ms. Hatfield stated that she knew of one person who attended the July meeting but did not speak because her issue was not on the agenda. Mr. Sanchez thanked Mr. Paterson and Ms. Hatfield for their comments and restated his commitment to make the meetings as inclusive as possible. *Mr. Paterson motioned that public comment be permitted at any time an issue is brought forward by the Board. Mr. Braswell reminded the Board that this was already approved by the Board at a prior meeting, and Mr. Paterson agreed that the issue should be addressed through policy. He withdrew the motion.*

Mr. Pool asked that the agenda be amended to place the Approval of Minutes and the Treasurer's Report at the very beginning. Mr. Hatfield said that would work in all cases

unless he was running late from his work responsibilities. Mr. Sanchez approved the request.

Mr. Sanchez introduced Ms. Rosalind Stewart from Councilwoman Wendy Greuel's office. She invited the Board to attend Ms. Greuel's community picnic on September 18, 11:30 at Valley Plaza Park. She also presented a proclamation to the NCVV Board recognizing participation in and support of 2003 Operation Cover Up.

Mr. Sanchez recognized John Bwarie from Mayor Hahn's office. He noted that the Mayor has asked all departments to step up their safety in the work place efforts as a way to lower liability costs for the City of Los Angeles.

Mr. Pool asked Mr. Bwarie if there is any update from the Mayor's office related to The Orange Line. Mr. Bwarie stated that the construction is currently halted, and that a bill has been submitted to allow construction during the lawsuit, and other information can be found on The MTA web site.

**Agenda Item 10a – Soundwalls.** Deferred to September.

**Agenda Item 10c – Orange Line/MTA Update.** Dr. Wiseman "thanked" Mr. Bwarie for giving most of his report. He added that the court order halting the project is still in effect and that the estimated cost to the community is \$70k per day. He stated that he felt the community is being penalized by this, and that many are very sad to see the project halted. There are many questions related to costs, budgets, landscaping and irrigation, safety, etc. County Supervisor Zev Yaroslavsky stated that because of the financial impact of the stoppage there could be a decrease in the "amenities" related to the project. *Dr. Wiseman motioned that the NCVV position be stated that Lankersham to Ethel must look as pretty as the area between Ethel and Van Nuys. The motion was seconded by Mr. Simen. Dr. Wiseman withdrew his motion when it was noted that the same motion had been approved at an earlier meeting.*

Mr. Paterson stated that he and Ms. Dinkin sent a letter to Wendy Greuel and Jack Weiss asking their support of the Orange Line and asking them to amend any legislation to add a trust fund for irrigation and landscaping in the project. At the Yaroslavsky press conference, comments were made about cutbacks in the project and this could mean our effort should be directed at County Supervisors and The MTA. He asked that the motion be amended to state that irrigation identified and landscape commitments that have been made have funds designated and put into a trust so that the work could be done regardless of the outcome of the lawsuit. Mr. Paterson stated the problem is that the MTA has been holding back information related to the landscape plan. Mr. Sanchez stated that NCVV Board has to decide where it stands on the Orange Line issue. The constituents of our community have expressed much concern about the fact that the work has been stopped. Mr. Paterson asked how NCVV opinions can be directed at the court and to MTA? Mr. Pool reminded the Board that his customers and neighbors have been severely impacted by the stoppage, and that his business continues to lose money. He asked if a public forum would help. Mr. Paterson advised the Board of federal funds, up to \$5 million,

that are earmarked for this project and not yet received. Ms. Hatfield stated that the Board could approve the continued construction of the project, even though it is not resolved in the court system. Mr. Paterson advised that the NCVV Board could make a motion, but should be cautious because we don't have all the facts related to the lawsuit. Dr. Wiseman stated that his intent of the motion was to address the ultimate appearance of the overall project, whether it is a busline or subway or just greenspace.

Mr. Hatfield stated that the basis of the lawsuit was that the MTA should have considered other transportation opportunities but he had strong personal feelings about the assumptions behind it. The plaintiffs have not considered the population explosion in the Valley, and the increase in same street bus transportation that would occur if the lines were not dedicated. He stated "if we blow this opportunity we are shortchanging our future."

Ms. Hull stated she felt we "are all on the same page" regarding the transportation needs. But the appellate court would not be involved if there was not some technical legal issue that is involved. This implies there may be a violation of the law and we cannot influence that.

Ms. Dinkin stated that she agrees with Mr. Hatfield, but the problem is that this matter is in the courts and NCVV opinion doesn't matter there. The courts have to decide before we can be involved. Dr. Wiseman stated that his motion is not related to the court action. We want something that is attractive and safe. "I'm not raising the transportation issue – this is intentionally subjective. *A motion was then made by Dr. Wiseman that NCVV draft a letter to Zev Yaroslavsky requesting that some type of trust fund allocation be established to ensure landscaping and irrigation systems on the Chandler Corridor between Highway 170 and Ethel be committed, regardless of the outcome of the lawsuit. The motion was seconded by Mr. Pool.*

Mr. Hatfield expressed his concern that NCVV was getting too specific, and that we were attempting to "micro-manage" the project. We need to hold our elected officials accountable but we will be "muddying" the waters on an issue that is now based on the continuation of the project.

Mr. Paterson asked that we pressure Mr. Yaroslavsky to lock in funds now to safeguard the federal funds that might be coming or any additional funds that might be available. Ms. Hull stated that she attended a meeting earlier in the year where a commitment was made to a bike path along the corridor, and that significant funds were set aside to support this. Mr. Sanchez thanked Ms. Hull for her thoughts but felt this might further muddy the waters. Mr. Hatfield said it was important information that helped us hold our elected officials accountable.

Mr. Simen stated that as the issue is in the courts, nothing can happen until the legal action is resolved. Mr. Pool asked why we could not separate out the issue of greenspace? Dr. Wiseman said the court has amended their current decision to allow maintenance of safety. He suggested that greenspace issues could be tied into this, and

added that many of the trees along the corridor are dying. Ms. Dinkin stated that the court action has stopped the project. There is no requirement of MTA to do anything.

*Dr. Wiseman offered an amendment that the letter should also go to the Mayor, City Council, all County Supervisors, The MTA and My Valley Village. Mr. Braswell seconded. The amendment was accepted.*

*Ms. Hatfield offered a second amendment that the Board recommend continued support for construction during the lawsuit. The amendment was not accepted.*

Dr. Wiseman called the question. The motion passed by a vote of 7 yes, 1 oppose, 1 abstain. Dr. Wiseman will draft the letter for Mr. Sanchez's signature.

*Mr. Hatfield made a motion that any member of NCVV could express a dissenting opinion in such action if they did not agree with the approved motion. There was no second so the motion failed.*

Dr. Wiseman stated that Board action is the result of majority opinion of the Board. There should always be room for dissent but it should be included as the motion directs. Mr. Hatfield asked if a roll call vote could be recorded so that dissent would be in the minutes and on record. Mr. Paterson stated that a better option might be to do a roll call vote that identifies who voted in what manner. Mr. Sanchez advised that this ties into Agenda Item 11, and communicated his opinion that too many people are discussing issues and opinions in inappropriate formats. He specifically raised the emails that had been sent related to this issue. *The request to do a roll call vote failed for lack of a second.* Mr. Sanchez restated his request that any communication between the Board be conducted in an appropriate manner, and all communication be done under the clear guidelines set forth in The Brown Act. Dr. Wiseman advised that he would incorporate dissenting opinion into the letter he would draft. Mr. Sanchez asked for the record to reflect the position of the Board members on the vote:

Yea – Mr. Braswell, Ms. Harner, Mr. Pool, Mr. Simen, Ms. Hull, Dr. Wiseman, Mr. Paterson. Nay – Mr. Hatfield. Abstain – Ms. Hatfield. No vote – Mr. Sanchez (President does not vote).

**Agenda Item 10b – Planning and Land Use.** Mr. Paterson gave an update on the 19000 Riverside project and the request for alleyway clearance. There is a chance that a major developer may be trying to buy up the block, and the issue would be could the community be better served with a larger project. His concern is that there is not an appeal process for NCVV to participate in the approval process. Once action is taken, there is no chance for NCVV to express our opinion. Mr. Sanchez asked if Mr. Paterson has any suggestion on how we can address this? Ms. Hatfield advised that DONE should be contacted for their opinion. Mr. Sanchez said this is a broader concern as NCVV does not get mail in a timely manner, and some scheduled events occur before we know about them. This is an example of the importance of the Board getting their contact information to the appropriate city department for which they are a liaison.

Related to the Laurel Canyon property originally slated for a carwash, we thought the carwash project would die in the L.A. City PLUM committee in August, but Mr. Reznik asked for and received another procedural delay. Mr. Paterson will bring more information back in September. Ms. Hatfield stated that we have a problem that Mr. Paterson's committee doesn't get information whenever permits are pulled, and cannot be involved until often the time is too late. There needs to be better information for NCVV. Mr. Paterson added that the process is not working currently. He has to physically go downtown and research the projects proposed and match up the determination with the corresponding city ordinances.

Dr. Wiseman stated that he "hears us being lied to." Tonight's contractor has built a foundation and they are trying to claim that their current foundation can serve "equally well" (which is a questionable claim) for a 4 or 5 unit complex. The Laurel Canyon Property owners claim they are now planning to build a storage unit but still fight for a carwash. Nothing should come to the Board without the input and guidance of The Property & Land Use Committee.

*A motion was made by Mr. Paterson to request Councilman Jack Weiss and Councilwoman Wendy Greuel direct The Planning Department to designate NCVV as a Valley Village Specific Plan Design Review Board for NCVV projects. Ms. Hatfield seconded.*

Mr. Sanchez asked if NCVV Board has that power? Dr. Wiseman said we should make it a recommendation and not a motion. Mr. Simen stated that Westwood has a design review process, and it is by ordinance. Mr. Sanchez said this needs to be a more formal procedure. The motion was amended to require a formal plan for implementation. Mr. Braswell stated that this action should go back to the committee for the formalization. Mr. Sanchez said that at the current time, there is not a committee, only a liaison to the city departments involved. Without a committee and appropriate Brown Act compliance, you have no structure. Dr. Wiseman agreed, adding that some guidance was needed before this formal action was approved.

*The motion was postponed until September.*

**Agenda Item 10f – Office Space.** - Mr. Sanchez reminded the Board of the planning for office space as far back as January. The original plan was to be a part of a four NC cooperative that would be housed at The CBS Studio. The space is identified and available, but NC Toluca Lake has withdrawn from the partnership. NC Midtown/North Hollywood is still committed, but some discussion at the NC Studio City meeting gave indication they may be unwilling to partner in the space. Mr. Sanchez distributed design drawings for the space. Ms. White-Sedel expressed her support as a member of NC Studio City that we should be involved together, and encouraged NCVV to push forward with the partnership. She advised Mr. Sanchez that he should contact Mr. Klausman from CBS directly. He will continue his discussion with all parties involved with the

goal of shared space at CBS. Ms. Hatfield added that Mr. Pechin visited LA Shares to see if there were appropriate office furniture available for us.

**Agenda Item 10g – NCVV Logo.** Mr. Sanchez directed attention to the logo on the agenda, as this is the most recent iteration of the NCVV logo. He stated we can now move forward using this logo on official business.

**Agenda Item 11 – Committees and Mass Emailing.** Mr. Sanchez stated his concern that our “committees” are not really committees. Today he received a 32 page communication on what constitutes a committee and the appropriate structure required to set up and maintain committees. He has not had time to read the information, but it is an issue that needs to be addressed and he will come to the Board in September with more feedback. Mr. Paterson added his support to make this an agenda item in September.

Mr. Simen stated that committees must be organized through the bylaws. They must consist of two or more board members, and any recommendation that comes to the full board from a committee comes as a motion.

Mr. Sanchez agreed that this will be discussed in full at the September meeting, and asked that we assign a task force to form specific recommendations related to committee structures. The committee will consist of Tom Paterson, Stuart Simen and Nick Pool.

Dr. Wiseman added that this committee will only be working to address Standing committees and reminded the board that all business related to standing committees and committees which included non-Board Stakeholders must be conducted under the guidelines of the Brown Act.

Mr. Pool asked if Mr. Braswell would provide a listing of current committees and board liaisons.

**Agenda Item 10h – Signature Event.** Ms. Harner provided an update on NCVV efforts to produce a movie night in Valley Village Park. As she reported in June the park permit process has been very cumbersome, and we have been asked to get signed approval from any home within three houses of the park space. According to Ms. Harner’s count that would be close to 100 homes and apartments. The city has given us mixed messages and we really only have two options – get the signatures, or not do the event. Dr. Wiseman asked why we couldn’t use one of the schools, possibly the high school football field and grandstands? Ms. Hatfield asked if the election could be combined with this event to draw attention to NCVV. Mr. Sanchez reminded the Board of the current workload we have upon us, and while he wishes to move forward with the event, restated that we would need significant support from the Board. There was not consensus to push forward, and the Board decided that this should be a goal to accomplish in the next year. Mr. Braswell and Mr. Sanchez both thanked Ms. Harner for her hard work on this issue.

**Agenda Item 12 – Board Liaison Reports and Material Distribution.** Mr. Sanchez distributed mail to liaison representatives. He reminded the Board again that they should

contact respective agencies for which they are contacts and give them a more convenient address so that mail is not delayed.

Mr. Bob Hertzberg has asked to meet with the Board. After an extensive discussion it was decided that any mayoral candidate could present to the Board during public comment, but if there were any coordinated effort it should be extended to all candidates equally. It was further agreed that the same letter could be sent to each candidate asking that they give us their opinion on the NC process and issues of importance to NCVV.

*Mr. Braswell made a motion that NCVV draft a letter to all mayoral candidates asking that they provide their vision for NC and ask for specific feedback on issues of importance to NCVV. The motion was seconded by Ms. Harner. It was approved 10-0.*

Mr. Sanchez addressed a stakeholder who was in the audience all evening and asked him if he was there to speak to any specific item, and the stakeholder replied “no”, that he was just observing.

**Agenda Item 17 – Adjournment.** *At 10:05 Mr. Simen had to leave due to a work commitment, and the meeting was adjourned by Mr. Sanchez as there was no longer a quorum.*